



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

IMGO-ZA

MAR 16 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Commander's Policy Memorandum No. 94 - Fort Gordon, Non-Tactical Vehicle (NTV) Fleet Utilization Review

1. Purpose: To provide guidance regarding the management of Non-Tactical Vehicles assigned to units and activities at Fort Gordon.

2. References:

a. Department of Defense Manual, 4500.36-R, Acquisition, Management, and Use of DoD Non-Tactical Vehicles, dated 7 July 2015

b. Army Regulation (AR) 58-1, Management, Acquisition and Use of Motor Vehicles, dated 12 June 2014.

c. EXORD 111-16, Vehicle Allocation Methodolgy (VAM) and Vehicle Utilization Review Board (VURB) Process

d. EXORD 111-16, Vehicle Allocation Methodolgy (VAM) and Vehicle Utilization Review Board (VURB) SOP

e. Fort Gordon, Non-Tactical Vehicle (NTV), Utilization Review, dated 3 March 2016

3. The Department of the Army has been directed by the Department of Defense to review all service supported organizations on Fort Gordon in an effort to decrease Non-Tactical Vehicle utilization operational costs without degradating the Army's overall mission. This effort requires the General Service Agency (GSA), Non-Tactical Vehicle fleet be reviewed for efficient utilization. Per the Senior Commander's directive dated; 3 March 2016, vehicles assigned to organizations on a continuous basis on the installation must meet a minimum mileage usage rate of two-hundred and fifty (250) miles per month. This mileage usage rate is "only" thirty percent (30%) of the Army's recommended standard. Vehicles not meeting minimum mileage usage rate as prescribed in this memorandum will be deemed "under-utilized" and reported for recall disposition instructions. Units always have the option to access pooled vehicles at TMP.

4. The Senior Commander, Cyber COE, Fort Gordon directed this review through a "Vehicle Utilization Review Board" (VURB). Units and organizations will be notified on the disposition of their vehicles immediately following the VURB.

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5. VURB will be conducted on an annual basis and will be co-chaired by the Garrison Commander and LRC Director.
6. The proponent for this policy letter is the Installation Transportation Motor Pool, Logistics Readiness Center, 706-791-3172.



SAMUEL G. ANDERSON
Colonel, SC
Commanding

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FORT GORDON GEORGIA 30905-5735

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1. References:

a. Department of Defense Manual, 4500.36-R, Acquisition, Management, and Use of DoD Non-Tactical Vehicles, dated 7 July 2015.

b. Army Regulation (AR) 58-1, Management, Acquisition and Use of Motor Vehicles, dated 12 June 2014.

c. EXORD 111-16 Vehicle Allocation Methodology (VAM) and Vehicle Review Board (VURB) Process.

d. EXORD111-16 Vehicle Allocation Methodology (VAM) and Vehicle Review Board (VURB) SOP.

2. On 22 January 2016, The VCSA approved the Vehicle Allocation Methodology (VAM)/Vehicle Utilization Review Board (VURB) EXORD and SOP for dissemination to and implementation by the entire Army. This effort is requiring the General Service Agency (GSA), and the Army's Non-Tactical Vehicle (NTV) fleet to be reviewed for efficiency in the area of utilization. Vehicles that are assigned to organizations on a continuous basis on the installation must meet a minimum mileage usage rate of two-hundred and fifty (250) miles per month. This mileage usage rate is "only" thirty percent (30%) of the Army's standard in determining effective utilization for all sedans, wagons, vans, trucks and other vehicles as outlined in AR 58-1, paragraph 2-5 and figure 2-1. Vehicles not meeting minimum mileage usage rate as prescribed in this memorandum will be deemed "under-utilized" and reported for recall disposition instructions. Organizations that have lost a vehicle due to "under-utilization" can request transportation support from the Installation Transportation Motor Pool (ITMP) daily dispatch fleet when required on a first-come/first-serve basis.

3. The Senior Commander, Cyber COE, Fort Gordon has directed and mandated this review with the support of an "Annual Vehicle Utilization Review Board" (VURB) implementation plan for all vehicles failing to meet this criterion. Upon completion of the VURB, units and organizations will be notified on the disposition of their vehicles.

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4. The VURB implementation protocols are scheduled to be co-chaired by the Garrison Commander and the LRC Director on an annual basis to ensure all units and organizations are in compliance with the monthly mileage usage rate.

5. Point of contact is Mr. Ronald E. Price, Director, Logistics Readiness Center, 706-791-2645.



STEPHEN G. FOGARTY
Major General, USA
Commanding

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