



## **CAREER OPPORTUNITY Fire EMS Officer**

**Location:** Manhattan-Midtown

**Reference #:** 88755

**Grade:** D    **Salary Range:** Min: \$55,817.30 / Mid: \$69,771.63

**Close Date:** 2/06/2017

Metro-North Railroad reserves the right to remove this posting prior to the Application Deadline.

### **OPENING**

MTA Metro-North Railroad is a dynamic organization, operating out of the jewel of New York City, Grand Central Terminal. We provide service to over 82 million customers annually, traveling in and out of New York and Connecticut. A subsidiary of the Metropolitan Transportation Authority, Metro-North Railroad is the busiest commuter railroad in the nation. MTA Metro-North Railroad strives to provide a safe commute, great service to its customers and rewarding opportunities to its employees.

### **POSITION OBJECTIVE**

This position protects the Railroad's employees, customers, tenants, equipment, and infrastructure from injury, damage, and loss by maintaining a comprehensive & proactive fire/life safety program, responding to and mitigating fire/rescue/hazardous materials incidents, providing pre-hospital emergency medical services, and by working with both internal and external forces to safely and efficiently minimize service disruptions. This position provides front line supervision of volunteer fire brigade personnel.

### **RESPONSIBILITIES**

Respond to Fire, EMS and other emergencies as indicated by policy & guidelines and supervision. Perform firefighting, rescue, hazardous materials response, and other tasks as outlined by NYS OFPC/DOH, NFPA, OSHA, FDNY, MNR and all other applicable standards and guidelines. Provide pre-hospital emergency medical care according to state and local medical protocols. Inspect and maintain equipment and facilities in support of these tasks. Create/maintain accurate and detailed reports regarding all activities. Interface and coordinate with other MNR forces and outside agencies during incidents in order to facilitate safe and efficient resolution of emergencies involving MNR facilities, personnel, and customers.

Receive emergency information and alarms from fire and building management systems, other dispatch centers, etc. Process information as indicated by policy & guidelines and supervision, dispatch appropriate personnel & resources, coordinate/facilitate response & communications, make appropriate notifications, and document as appropriate.

Support MNR fire prevention and safety programs by assisting with and conducting inspections, drills, assessments, and employee/tenant/public education and training. Assist with construction and event plans & specification review, and other code enforcement duties as directed. Complete associated documentation and administrative tasks.

Attend regular training and ongoing continuing education to achieve/maintain certification/licensure and proficiency in required tasks and knowledge as outlined by NYS OFPC/DOH, NFPA, OSHA, FDNY, MNR and all other applicable standards and guidelines.

Complete administrative tasks as needed, as outlined by policy & guidelines, and as indicated by supervision.

Assist in management and administration of various projects and programs in support of emergency management, fire life safety and other Office of System Safety goals as required.

### **REQUIRED QUALIFICATIONS**

This position requires knowledge in Firefighting, Pre-Hospital Emergency Medical Care, Fire Prevention, Emergency Management and areas related to these functions. The incumbent will be able to reason with co-workers and others to successfully complete tasks in these areas.

This position requires problem-solving skills that will allow him/her to effectively solve problems a wide range of problems utilizing solutions formed from standing policies and guidelines, training, and experience.

This position will be accountable for actions that have a critical impact on company operations. This position will operate within policies and guidelines, and will be steered by managerial direction.

Demonstrated ability to use a computer and the Microsoft Office suite of programs to receive/transmit, analyze, manipulate, format, and process data. Ability to effectively use a computer to research information regarding codes, training, equipment, and other relevant information.

Demonstrated ability to effectively and efficiently manage multiple concurrent priorities, often under stressful or emergency conditions. Ability to make life saving decisions under stressful or emergency conditions.

Demonstrated ability to effectively and efficiently communicate in written, electronic, and verbal formats. Also must be able to effectively utilize, computers, two-way radios, smart-phones, and other electronic devices.

Demonstrated ability to effectively and efficiently operate and manipulate various tools and equipment in support of the positions responsibilities. This includes but is not limited to; hand tools, power tools, computers, communication devices, various forms of personal protective equipment, high volume hose lines, medical equipment, hydraulic rescue equipment, ladders, and various vehicles.

Candidate must be mentally and physically able to operate effectively and efficiently in various spaces and environments including but not limited to; confined spaces, underground, uneven terrain, in close proximity to heavy machinery & equipment, and at heights in excess of 100 feet.

Candidate must pass an initial and ongoing comprehensive medical examination and history, as well as a physical agility test.

This position requires the ability to work various length shifts on a 24/7 rotating basis, with the possibility for mandated staffing and coverage, emergency call-in and response, and deployment to anywhere within the MTA operating area. This includes nights, weekends, and holidays in all weather conditions.

Must have a valid driver's license.

### **REQUIRED EDUCATION/EXPERIENCE**

Associate's Degree in Fire/Life Safety, Emergency Management, or a related field. Demonstrated equivalent experience, education, and/or technical credentials to include two (2) additional years of related experience may be considered in lieu of degree.

Minimum of two (2) years of experience as a Firefighter, Emergency Medical Technician, and/or Public Safety Dispatcher.

\*Volunteer Fire/EMS experience will be counted at a 50% basis (e.g., 2 years of active volunteer fire or EMS experience counts as 1 year paid experience).

Must, at the time of hire, hold valid certification as a New York State Emergency Medical Technician Basic Level or Higher (certification must be valid for a minimum period of 12-months from the date of hire).

Must hold NIMS / ICS Certificates ICS-100, ICS-200, ICS-700, and ICS-800.

Possession of NYS Firefighter 1 or NYS OFPC/NFPA-approved equivalent.  
NYS Hazardous Materials Operations.

### **PREFERRED EDUCATION/EXPERIENCE**

Bachelor's Degree in Fire/Life Safety, Emergency Management, or a related field.

Prior experience in a high-volume paid or volunteer Fire/EMS agency.

Prior training/experience in technical rescue disciplines; confined space, high-angle, trench, structural collapse.

Prior experience reading blueprints, plans, and construction/building specifications.

FDNY COF Z-50 Fire Safety Director High-Rise.

FDNY COF F-3 & F-7 Fire Guard Public Assembly and Fire Drill Conductor.

NYS Division of Code Enforcement-certified Building Safety Inspector.

### **Other Information**

This is a safety sensitive position and subject to toxicological testing.

### **SELECTION CRITERIA**

To be selected for a position, an applicant must: (1) meet the minimum requirements in the job posting, (2) pass a written examination (if applicable), (3) satisfy a background investigation (which includes credit, if applicable), and (4) pass an oral interview, during which the interviewers will further evaluate the applicant's qualifications for the position. Because the selection process is competitive, not all qualified applicants are granted an interview. Metro-North may also require the applicant to undergo a physical ability test, and, if the Company extends a conditional offer, may require him or her to undergo a medical examination, which may include toxicological testing.

For applicants who are current employees, you must be in active service and have worked in your present position for at least one (1) year to be eligible to apply for a posted position, and have completed the agreed upon formal training commitment, plus on-the-job training, if applicable (for example: Signal Trainee, Foreman-In-Training, etc.) in order to be eligible to transfer. If you are transferred, you may be required to forfeit your seniority in your present occupation. In addition, Metro-North employees are subjected to an internal investigation, which includes an evaluation of their safety and discipline records and their performance assessments.

As an employee of Metro-North Railroad you may be required to complete a New York State financial disclosure statement, if you earn more than \$91,821.00 or if you hold a position designated as a policy maker.

We offer a competitive salary and a comprehensive benefits package. If interested, please apply online at:

[www.mta.info](http://www.mta.info)

MTA Metro-North Railroad is an Equal Opportunity Employer