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**HOT JOB !
VETERANS WANTED**

**Campus Operations Coordinator
for Leading Provider of Higher
Education Programs for Working
Adults**

**IMMEDIATE OPENING
LOCATION - CLEARFIELD, UT**

**To Apply login or register at
www.casy.us and click on
the Job seeker tab search for
Req #175114BR.**

POSITION QUALIFICATIONS:

**High school diploma or
equivalent education
required.**

**At least one year of
experience in retail,
customer service, clerical or
related field.**

**Exceptional oral and
interpersonal skills required.**

**Proficiency with computers
and software applications
required to perform the
clerical and administrative
functions.**

**Experience with facilities
management strongly
preferred.**

**Results-orientated focus and
ability to manage multiple
projects or tasks at one time.**

Ability to manage time well.

**Ability to work under
minimum supervision.**

Team Player.



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