



Assistant Director Track Maintenance

Job ID: 86899
Location: Manhattan – Midtown
Full/Part Time: Full-Time
Regular/Temporary: Regular

Application Deadline
01/31/0217

*Metro-North Railroad reserves the right to remove this posting prior to the Application Deadline.
Compensation: Grade G Min: \$79,859.71 / Mid: \$99,824.64

MTA Metro-North Railroad is a dynamic organization, operating out of the jewel of New York City, Grand Central Terminal. We provide service to over 82 million customers annually, traveling in and out of New York and Connecticut. A subsidiary of the Metropolitan Transportation Authority, Metro-North Railroad is the busiest commuter railroad in the nation. MTA Metro-North Railroad strives to provide a safe commute, great service to its customers and rewarding opportunities to its employees.

Position Objective:

Directly responsible to manage Metro-North infrastructure between Grand Central Terminal and Mott Haven in support of operation and maintenance needs and requirements. This position is directly accountable for managing the tracks, interlockings, drainage systems, embankments, grade crossings and brush control which are the critical components of the right-of-way structures needed to maintain safe and reliable train operations.

Responsibilities:

- Directly manage the resources (labor, material and equipment) in association with the design, inspection and maintenance of Metro-North's track and right-of-way infrastructure. Also directly manages brush cutting and tree trimming service contracts.
- Provide a lead in supporting Metro-North's safety program through the execution of required activities and policies associated with personnel working along or on the railroad's right-of-way.
- Develop staff and support of work group in expanding system knowledge, reducing operational costs and supporting new requirements for improvement and expansion of Metro-North's track and right-of-way systems.
- Provide day-to-day management of the inspection and maintenance of the track, right-of-way, main line switches, grade crossings, drainage structures, yards, sidings and switches in territory.
- Coordinate, manage and execute upgrades and repairs to track, interlocking, crossing, drainage and right-of-way systems between Grand Central Terminal and Mott Haven.
- Provide support for ensuring compliance with mandated Federal Railroad Administration regulations, inspections as well as Metro-North's requirements for cyclical maintenance of tracks and interlockings.

Required Qualifications:

- Strong verbal and written communication skills.
- Strong knowledge and experience regarding critical components of track structure.
- Strong knowledge of interlockings, including both main line and yard switches.
- Strong knowledge of installation and inspection requirement along Metro-North's right-of-way.
- Knowledge of engineering services required for railroad and corporate operations.
- Knowledge of FRA regulations and AREMA practices.
- Strong working knowledge of Microsoft Office and/or comparable applications.
- Strong analytical skills in order to analyze new and existing products and/or procedures.
- Must be able to recommend improvements or replacements to better support the track engineering systems.
- Must be able to work in a high profile / high pressure environment.

- Strong interpersonal skills with the ability to interact with internal departments and outside agencies.
- Must be able to implement and participate in Metro-North Railroad's Priority One Safety Program.
- 24-hour, 7-day availability required.
- Must be able to work outside of normal working hours as needed to support maintenance and construction projects.
- Valid driver's license.

Preferred Qualifications:

- Familiarity with Metro-North's policies and procedures.
- Familiarity with Metro-North's collective bargaining agreements.
- Required Education/Experience
- Bachelor's Degree in Mechanical or Civil Engineering or related technical curriculum. Demonstrated equivalent experience, education and/or technical credentials may be considered in lieu of degree to include an additional four (4) years of related experience.
- Minimum of eight (8) years of experience in supervising installation and maintenance of track and right-of-way infrastructure.
- Minimum of five (5) years of supervisory experience encompassing track inspections, turnout installations and track maintenance and mechanized tie and surfacing operations.

Other Information:

This is a safety sensitive position and subject to toxicological testing.

Selection Criteria:

To be selected for a position, an applicant must: (1) meet the minimum requirements in the job posting, (2) pass a written examination (if applicable), (3) satisfy a background investigation (which includes credit, if applicable), and (4) pass an oral interview, during which the interviewers will further evaluate the applicant's qualifications for the position. Because the selection process is competitive, not all qualified applicants are granted an interview. Metro-North may also require the applicant to undergo a physical ability test, and, if the Company extends a conditional offer, may require him or her to undergo a medical examination, which may include toxicological testing.

For applicants who are current employees, you must be in active service and have worked in your present position for at least one (1) year to be eligible to apply for a posted position, and have completed the agreed upon formal training commitment, plus on-the-job training, if applicable (for example: Signal Trainee, Foreman-In-Training, etc.) in order to be eligible to transfer. If you are transferred, you may be required to forfeit your seniority in your present occupation. In addition, Metro-North employees are subjected to an internal investigation, which includes an evaluation of their safety and discipline records and their performance assessments.

As an employee of Metro-North Railroad you may be required to complete a New York State financial disclosure statement, if you earn more than \$91,821.00 or if you hold a position designated as a policy maker.

We offer a competitive salary and a comprehensive benefits package.

If interested, please visit <http://web.mta.info/mta/employment/> and Search Assistant Director Track Maintenance under Metro-North Railroad.

MTA Metro-North Railroad is an Equal Opportunity Employer