

# EOLC REQUIREMENTS

1. Equal opportunity representatives' responsibilities include assisting commanders at the battalion-level or equivalent and below in carrying out the EO Program within their units. EORs serve a special duty at small unit level. Commanders must appoint EORs in their units who are members of the chain of command in the rank of SGT (P) through 1LT. Units of action or higher headquarters' EOAs are available to train unit EORs using the 80 hour training support package published by the EO Proponency Office, Soldier Support Institute. Army Reserve can use the 40-hour training support package. Typical roles and duties of EORs are as follows:

- (1) Assist commanders in addressing EO climate detractors.
- (2) Continuously assist commanders in the conduct of unit climate assessments.
- (3) Prepare and assist the commander in the conduct of EO training.
- (4) Establish and maintain liaison with other EORs and with the EOA at higher headquarters.
- (5) Assist commanders and assigned project officers in preparing and conducting ethnic observances and special commemorations.
- (6) Assist complainants by referring them to an appropriate agency for assistance. Complaints referred to another agency will be reported to the EOA. EORs may not conduct investigations and are not trained to fully advise AR 15-6 investigating officers in their conduct of EO complaint investigations. Any commissioned officer performing the additional duty of an EOR may be asked (in the capacity of a commissioned officer and as a disinterested, third party) to conduct investigations. Yet, those situations should not concern EO complaints within their organization.
- (7) Serve as a resource person for EO matters in the unit.

2. Personnel will report in Duty uniform the first day of class. Duty uniform is ACU and your hours are 0800-1700 daily. As an EOLC student you are only authorized to miss up to 3 hours during the course. Please schedule all appointments during this time period accordingly. There are no early graduations authorized for this course. Graduation will take place on the final day of class tentatively at 1630 hours. Uniform for graduation will be ACU.

3. Students must bring a printed copy of AR 600-20 Army Command Policy, Rapid Action Revision (RAR) 20 September 2012. Students may also utilize a tablet for referencing AR 600-20 purposes only (**This is in addition to the printed copy**). Take the Myers-Briggs Test attached to this e-mail and send the results back to (tony.m.carter.mil@mail.mil) prior to the first day of class (CC your BDE EOA with the results as well). A highlighter and a permanent black ink marker are recommended. Other references utilized but not mandatory for course attendance are, TC 26-6 Commander's Equal Opportunity Handbook, and DA PAM 350-20 Unit Equal Opportunity Training Guide. All students will need access to a computer in order to complete the Oral presentation on Day 6.